

SECTION 00100

INVITATION TO BID

The Boca Raton Housing Authority will receive sealed bids for:

Dixie Manor Apartments Sidewalk Replacement Project #19-10856

Sealed bids will be received by The Boca Raton Housing Authority at **2333 West Glades Road, Boca Raton, Florida, 33431**, no later than on Tuesday March 24, 2020 at 4:00 PM local time, **at which time the sealed bids will be publicly opened and read aloud.**

A pre bid meeting will be held at 10:00 AM, Tuesday, March 10, 2020 at the DIXIE MANOR APARTMENTS site located 1350 North Dixie Highway, Boca Raton Florida, 33432. This Project's objective is to bring the site walkways into ADA Compliant as much as current funding will allow.

THE PROJECT CONSISTS OF FURNISHING ALL LABOR AND MATERIAL FOR THE FOLLOWING:

1.02 CONTRACT DESCRIPTION

- A. Contract Type: A single prime contract based on a Stipulated Price as described in Document 00285 - Agreement. The project will be one gross project sum with one Contractor. 10% Bid Bond and 100% Performance and 100% Payment Bonds will be based on the Gross Total project fee of the project. Penalty damages will be charged at \$250.00 per day for all calendar days that extend past the allotted time of 129 calendar days for substantial completion, 30 days of which is for permitting.

1.03 DESCRIPTION OF CONSTRUCTION WORK

- A. Project scope of work includes removing and replacing approximately ±14,800SF of the existing concrete sidewalks, including curb repair, minor asphalt paving patches, pavement crosswalk markings, and signage, all as outlined in the bid set of documents. A fully Licensed and Insured Contractor will be required for this project.
- B. Full on-site supervision of a State of Florida Licensed General / Site Contractor or his owner approved site supervisor is required on this project. Architect and Housing Authority must be able to be in touch with, at all times, the Contractor and or his Field Superintendent. This project requires a 10% bid bond and shall be fully bonded with a 100% performance bond and a 100% payment bond.

Copies of the Contract Documents are on available for public inspection at the following locations:

Kimberly A. Dellastatious, P.A. (Architect)
300 South Dixie Highway, Suite C
Lantana, FL 33462
(561) 582-5622; kimdell@kd-architect.com

Boca Raton H. A. (Owner)
2333 West Glades Road
Boca Raton, FL 33431
(561) 206-6200

Prospective bidders may obtain download digital copies of the Contract Documents only through the office of Kimberly A. Dellastatious, PA. The charge for the electronic downloadable set of the Contract Documents and for bid registration is \$35.00 cash or check, \$37.00 cc, NON-REFUNDABLE. ALL CHECKS FOR PLANS AND HANDLING FEES AS APPLICABLE ARE TO BE MADE OUT TO KIMBERLY A. DELLASTATIOUS, PA. Only registered bidders will be allowed to submit bids, registration is open to all interested parties. No hard copies will be issued.

The successful bidder will be required to furnish evidence of current personal injury, property liability, workmen's compensation policy and all other applicable insurances. The Prime Contractor is not allowed to work under a workman's compensation exemption status.

All responsive bids shall contain the one original, one copy, and one digital pdf submittal via an USB flash drive of the following items in a sealed and labelled package:

1. Check List / Number of Required Bid Copies Form, section 00125
2. The completed Bid Proposal, section 00200
3. HUD FORM – 5369-A, Section 00205.
4. A 10% Bid Bond, Section 00210.
5. A certificate from a Surety Company indicating that if your bid is accepted, they will furnish the performance and payment bond within 14 days of Notice of Intent, Section 00215.
6. List and identify all sub-contractors, Section 00218.
7. Notarized Non-Collusion Affidavit, Section 00220.
8. Executed Disclosure of Lobbying Activities, Section 00225.
9. Notarized Anti-Kickback Agreement, Section 00230.
10. Executed Certification for Contracts, etc., Section 00235.
11. Notarized Statement of Contractor's Qualifications, Section 00240.
12. Executed Contractor's Responsibility Job Experience listing, Section 00242-3.
13. A certificate of Insurance showing **Florida** Worker's Compensation insurance is in place (not a WC exemption), Section 00245.
14. Executed Certificate of Non-segregated Facilities, Section 00250.
15. Certificate of non-disbarment, Section 00255.
16. Public Entity Crimes Statement, Section 00258.
17. Contractor's Section 3 Plan and Statement of abiding by such, Section 00260.
18. Executed Certification of Labor Standards, Section 00270.
19. Photocopy of the current Contractor's State License.
20. Contractor and Sub Contractor's SAM's number or a copy of your pending online registration for a SAM's number.

Attention is called to the requirements as to condition of employment to be observed and the minimum wages to be paid under the contract. All wage rates on this project shall not be less than the prevailing wage rates as determined by the U.S. Department of Labor. Certified payrolls will be a required attachment to the payment requests.

The Contractor must take affirmative action to ensure that all application are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, or age.

All successful bidders are required to comply with Section 3 of the Housing and Urban Development Act of 1968, amended 1969, an amended by Section 118 of Title 1, community Development and Housing Act of 1974, as well as Executive Order 11478. Section 3 requires that to the greatest extent feasible, opportunities, training and employment be given to lower income resident of the project area, and contracts for work in connection with the project area be awarded to business concerns which are located in, or owned in substantial part of persons residing in the area of the project.

Contracts will be awarded to the low bid Contractor who is proven to be responsive and responsible based on the qualifications for the project. Contractor nor Sub Contractors must not be on HUD's list of ineligible contractors and must be registered on the "System for Award Management" (SAM) webpage. Contract will be awarded provided the bid is reasonable, and in the best interest of the BRHA, and the bidder has complied with all applicable laws and the requirements of the bid documents. The BRHA reserves the right to reject any and all bids and to waive any informality in bids wherever it is in the best interests of the BRHA. The BRHA is an Equal Opportunity Employer and promotes a drug free workplace. Women and Minorities owned businesses are encouraged to apply.

The award of this contract will be subject to the approval of the Boca Raton Housing Authority Board of Commissioners.

John Scannell, Executive Director BRHA